

# Appointment of Agent for Binding Arbitration

Form 50-791

**GENERAL INFORMATION:** This form is for a property owner to designate and authorize an agent and to assign the right to a potential refund for binding arbitration proceedings.

**FILING INSTRUCTIONS:** This form must be signed by the property owner or authorized representative and retained by the agent. The form must be made available upon request to the arbitrator, appraisal district, appraisal review board or Comptroller's Property Tax Assistance Division. Failure to provide this form upon request may result in dismissal of the arbitration and loss of the deposit. **Do not file this document with the Texas Comptroller of Public Accounts.**

## SECTION 1: Property Owner Information

Property Owner Name

Phone Number (area code and number)

Email Address\*\*

## SECTION 2: Individual Authorized to Complete this Form (if property owner is not an individual)

Authority:  Power of Attorney/Legal Guardian  Organization Representative  Trustee  Board Chair/Director

Name of Authorized Individual

Phone Number (area code and number)

Email Address\*\*

Mailing Address, City, State, Zip Code

## SECTION 3: Property Subject to Arbitration

Property Addresses and Appraisal District Account Number(s):

For additional properties, complete additional forms as needed.

## SECTION 4: Owner's Designated Binding Arbitration Agent

To assign a specific individual as an alternate agent, fill in the information below:

Attorney  Real Estate Broker or Agent  Real Estate Appraiser  Property Tax Consultant  Certified Public Accountant

Name of Agent

License, Certification or Registration Number

Phone Number (area code and number)

Email Address\*\*

## SECTION 5: Owner's Designated Alternate Binding Arbitration Agent(s) (optional)

Any qualified individual employed by \_\_\_\_\_ (name of agent company).

Attorney  Real Estate Broker or Agent  Real Estate Appraiser  Property Tax Consultant  Certified Public Accountant

Name of Agent

License, Certification or Registration Number

Phone Number (area code and number)

Email Address\*\*

## SECTION 6: Assignment of Right to Refund

(1) My name is \_\_\_\_\_ and I am a duly authorized representative of \_\_\_\_\_ (the "Assignor").

By executing this Assignment of Right to a Refund ("Assignment"), the Assignor assigns all rights and interest to the binding arbitration deposit refund herein described that the Assignor may have to \_\_\_\_\_ (the "Assignee").

The Assignee's Taxpayer ID Number is \_\_\_\_\_.

The Assignor understands that the Comptroller may require both parties to provide documents for information necessary for the Comptroller to verify the validity of the refund claim and/or to transfer any verified amount to the Assignee.

**SECTION 7: Certification and Signature**

Only the property owner identified in Section 1 or the authorized individual identified in Section 2 is permitted to complete and sign this section.

I, \_\_\_\_\_, hereby designate the agent(s) identified in Sections 4 and 5, as applicable, as the  
 Printed Name of Property Owner or Authorized Individual

property owner’s agent in arbitration for the property identified in Section 3 to:

- 1) file request(s) for binding arbitration in the online arbitration system;
- 2) receive and send communications regarding the arbitration(s);
- 3) Negotiate with the appraisal district to try to settle the case before the arbitration hearing and execute a resulting settlement agreement;
- 4) withdraw a request for arbitration; and
- 5) appear and represent the property owner at the arbitration hearing.

**sign here** ➔

\_\_\_\_\_ Date

\*\* An email address of a member of the public could be confidential under Government Code Section 552.137; however, by including the email address on this form, you are affirmatively consenting to its release under the Public Information Act.

## Important Information

**GENERAL INFORMATION**

This form is for a property owner to designate and authorize an agent for arbitration proceedings regarding the owner’s property. Individuals who may represent a property owner in an arbitration proceeding are limited to:

- Texas licensed attorneys;
- real estate brokers or sales agents;
- real estate appraisers;
- property tax consultants; or
- certified public accountants.

This form must be retained for each property in arbitration for which an owner is represented. No more than one agent designation form is permitted per arbitration and a subsequent form revokes any prior designation.

**EXPIRATION**

An agent designation remains in effect for three years from the signature date on the form, unless and until the designation is revoked in writing. Only written notice to the agent and alternate agent at their last known addresses (as provided in this form) can revoke the designation.

**NOTICE TO AGENTS**

The contents of this form shall not be changed or otherwise altered in any way after the owner or authorized individual signs it. In submitting this form and/or undertaking representation of the property owner in any arbitration pursuant to this designation, the agent certifies that he or she is acting as a fiduciary and agrees to undertake those duties as authorized.

This form must be made available upon request to the arbitrator, appraisal district, appraisal review board, or the Comptroller’s Property Tax Assistance Division. Failure to provide this form upon request may result in dismissal of the arbitration and loss of the deposit.

Consult Tax Code Chapter 41A and Comptroller Rules for additional information regarding arbitration for property tax matters in Texas.